

High-level resume



Jimmi Hougaard Schæffer
Freelance Technical Project Manager w. operational experience
Mobile: +45 20 99 10 13
Email: jimmi.h.schaeffer@jhsconsulting.dk
www.linkedin.com/in/jimmi-schaeffer

Introduction

15+ years of experience managing complex IT Project and over 20 years of IT experience.

I strive at getting project teams to perform while delivering the best solutions possible within the time, budget and requirement set – ensuring solutions delivery that supports and drives the business forward. I not only have a deep technical understanding due to my degree in IT (Data Technician), I also have operational experience from having been at all levels with the IT organizations - from 1st level support to Head of Operations.

As IT becomes a business driver for success and time to marked key whether you succeed, I have specialized in implementing / upgrading complex IT systems – transitioning legacy system to e.g. service based cloud solutions such as Office 365 and Salesforce, or from physical infrastructure to virtual environments. I have experience from both the private and the public sector.

I'm a Leader, a Motivator, Professional, Innovative and a Team player.

I have a diverse toolbox and an agile mindset, being able to utilize various tools/models to get the job done e.g. SCRUM, Kanban. I'm educated within PMI's project management model and SAFe® (Scaled Agile Framework) and I understand that a project is not just an implementation, it's also a change process and therefore I also use tools such as ADKAR® (Awareness, Desire, Knowledge, Ability and Reinforcement.)

Project high-lights

- Company acquisition, Leading the IT transition and migration of IT infrastructure / services.
- Future roadmap for Integrations, Leading market trends analysis – ESB, iPass, API, iSaas.
- Leading the upgrade and testing of Integration(s) between critical systems and 3part.
- Core Infrastructure implementation, redesign and migration.
- Business applications development and Implementation.
- Transition from physical to virtual server infrastructure
- Client platform transformation
- Mobile Device management
- Office establishment and re-location

Working experience high-lights

2019 -	IT Project Manager, within private/public sector (Freelance), Copenhagen
2009 - 2019	Senior Project Manager, Copenhagen
2008 - 2009	Subject Matter Expert / Project Manager, Copenhagen
2007 - 2008	Project Manager, Copenhagen
2006 - 2007	Manager for IT Operations, Copenhagen
2003 - 2006	Senior IT Consultant, Copenhagen
2000 – 2003	IT consultant, Copenhagen
1995 - 2000	A degree in IT (Data Technician), Ballerup Technical

Projects

Common for all projects is that I had the overall project management responsibility – Initiation of project, creating project Business case/charter/brief. External contractor negotiations, Project management plans and daily project execution and follow-up.

Company acquisition, Leading the IT transition and migration of IT infrastructure / services.

Senior Project Manager, responsible for transitioning/migrating all IT related services and solution across all business streams when SimCorp acquired AIM Software.

Migrating/upgrading core infrastructure components e.g. local on-premise infrastructure, laptop deployment and cloud services like (O365) Exchange, SharePoint, MS Team and OneDrive.

Supporting the business when transitioning Business Solutions while at the same time ensuring daily operation with minimum disruption.

- Working with Agile teams, working with backlog and user stories to plan and implement solutions.
- Roadmap, budget and project planning - Resource and budget follow-up.
- Status reporting – Ensuring business streams are well informed.
- Facilitating and ensuring a good corporation across streams.

Integration platform - Future roadmap for Integrations.

Project Managers, leading the analysis phase within RegionH / Region Zealand - Analysing market trends and potential solution within the integration platform landscape (ESB, iPass, API, iSaas), to ensure an up to date integration platform within their joint SP "SundhedsPlatformen".

- Project Management and documentation in connection to RegionH's project management model.
- Resource planning and follow-up.
- Status reporting – Ensuring PMO and Steering Groups are well informed.
- Facilitating and ensuring a good corporation across RegionH / Region Zealand.

Upgrade and testing of Integration(s) between critical systems and 3part.

Project Managers, responsible for Integrations, a part of "SundhedsPlatformen" a very big healthcare project roll out to RegionH and Region Zealand, upgrading from SP2015 to SP2018 and going from LPR2 to LPR3.

- Project Management and documentation in connection to RegionH's project management model.
- Financial planning and follow-up.
- Status reporting – Ensuring PMO and Steering Groups are well informed.
- Facilitating and ensuring a good corporation across the SP18 program. Collaborating with the IT Architects, Test Managers and developers during dev., test, cutover and hypercare.

Core Infrastructure implementation, redesign and migration

Migrating core infrastructure components eg. Exchange, SharePoint, LYNC and Active Directory.

- Migrate Active Directory from legacy version incl. GPOs, Users, Groups, Computers.
- Transition from Exchange on-premise, SharePoint to Exchange and SharePoint Online (O365).
- Transition from LYNC/Skype on-premise to Skype Online (O365) including implementation of Microsoft Teams.

Business applications

Implementing core business applications eg. Salesforce Service Cloud (a cloud based CRM solution) and RemedyForce (a cloud based 24/7 Helpdesk solution)

- Implementation of Salesforce Community Cloud and Service cloud to enable a global customer support – automatically monitored response time(s) and follow the sun 24/7 support.
- Implementation of Remedy Force as both an internal ITIL supported global IT Helpdesk solution and to support a customer facing ASP support with Salesforce Community Cloud as a frontend for a unified customer experience.

Transformation from physical to virtual environments

Implementing datacenter solution to optimize the hardware usability. migrating large number of servers and clients to virtual environments.

Client platform transformation

- Migrating client platforms and applications from older versions of Windows eg. XP, Win7/8 to Windows 10.
- Office transition, going from older versions of Office to Office 365.

Mobile Device management

Implementing mobile device management solutions to manage and securing data residing on devices that are easily lost or stolen.

Office establishment and re-location

- Setting-up/moving IT equipment.
- Setting-up WAN and phone lines.
- Server room specification, construction and cabling.

Wi-Fi infrastructure and Remote Access

Implement a flexible workplace with the ability to access business application from wireless devices and remote locations across the global.

Working experience

21 years of service – in continuous employment.

2019 - Senior Project Manager within Group IT (Freelance), Copenhagen

Senior Project Manager, responsible for transitioning/migrating all IT related services and solution across all business streams when SimCorp acquired AIM Software.

Migrating/upgrading core infrastructure components e.g. local on-premise infrastructure, laptop deployment and cloud services like (O365) Exchange, SharePoint, MS Team and OneDrive.

Supporting the business when transitioning Business Solutions while at the same time ensuring daily operation with minimum disruption.

2019 - Project Manager for Integrations (Freelance), Copenhagen

Region Zealand - Project Manager for Integrations,

Project Manager, part of "SundhedsPlatformen" a very big healthcare project roll out to RegionH and Region Zealand, upgrading from SP2015 to SP2018 and going from LPR2 to LPR3.

- Responsible for the “daily progress” within integration part of the project - ensuring the integration between SP and 3rd part systems in both RegH and RegSJ.
- Responsible schedules, resource estimates and budgets constraints are met + ensuring task(s) within cut-over, handover to operation and hyper-care are being managed and prioritized

Project Manager, leading the analysis phase within RegionH / Region Zealand - Analysing market trends and potential solution within the integration platform landscape (ESB, iPass, API, iSaas), to ensure an up to date integration platform within their joint SP "SundhedsPlatformen".

2009 - 2019 Senior Project Manager, Copenhagen

SimCorp - Senior Project Manager. Managing small and large projects in connection to SimCorp's IT infrastructure and business applications. Responsible for the “daily operations” within projects - ensuring that schedules, resource estimates and budgets constraints are met.

As a project manager in SimCorp I follow PMI standards, but with an Agile twist to ensure a fast and focused delivery of solutions – daily standup's (SCRUM) via Skype with team members worldwide. Together with the project sponsor I create the Project Initiation Document (PID) and Business Case (BC). Responsible for creating Project Charter's, detailed Project Management Plans (PMP), Project Closure Reports (PCR). I perform risk management and change control to ensure visibility within the project. Possible Risks, changes or problems are controlled and approved by the Steering Committee.

Endorsement from LinkedIn

1. *“Jimmi is great colleague, I have worked whit Jimmi both in Unisys and in SimCorp, and he is always dedicated whit a lot of humor. Jimmi is a man with a huge heart and is a person who is really good at taking the right decisions. I can very highly recommend Jimmi”*
2. *“I have worked with Jimmi for the last year as his direct manager. As a project manager Jimmi is dedicated and full of energy to solve any task at hand. He always considers how to make all stakeholders happy with the final delivery and bring a positive attitude to the table. He takes pride in motivating the team and keeping them up to date on planned deliveries. Jimmi has in-depth knowledge in the technical arena and has done a great job implementing projects within our international infrastructure set-up. I would be happy to work with Jimmi in the future and would recommend him as project manager in similar positions any day. To me he is a race horse, so make sure there is a race to win”*
3. *“I've been fortunate to have Jimmi as a project manager on several projects, where my role has been application specialist. Skills like stakeholder management, understanding of complex tasks/technologies and project management is something he masters. What I would like to emphasize, is his people skills, way of engaging all participants and his positive attitude. His professional attitude engages, his positive attitude affects, and his people skills unites. A project with Jimmi gives work meaning”*

2008 - 2009 Subject Matter Expert / Project Manager, Copenhagen

Unisys - Subject Matter Expert (SME) / Project Manager. My job as a Project Manager, was to facilitate and manage the process of optimization / standardization IT infrastructure projects in some of Denmark's largest companies. As a SME, I had the technical responsibility for "Real Time Infrastructure" (RTI). My job was to stay on top of RTI solutions as well as to support sales organization.

As SME and Project Manager, I was faced with challenges that requires me to stay focused and motivate my team members so that the process did not stall. Also, I was responsible for preparing Project Initiation Document (PID), Statement of Work (SOW),

Project Charters and detailed Project Management Plans (PMP), Project Closure Reports (PCR) and various meeting minutes.

Endorsement from LinkedIn

1. *"I have had the privilege to work with Jimmi during our billing project at Energi Randers. I have come to know a very dedicated and professional person, with naturally skills in project management. Jimmi is always capable of preserve focus on the task which he also manages with great professionalism, dedication and a high level of competence and enthusiasm. I am happy to give Jimmi my best recommendations."*
2. *"Working with Jimmi is always a great pleasure. His professionalism, dedication and human skills come together perfectly to deliver on time, on quality and with relentless execution. Jimmi is an open-minded person showing great empathy while remaining focused on the objectives. Jimmi has my best recommendations."*

2007 - 2008 Project Manager, Copenhagen

SimCorp - Project Manager. As part of what was called "IT Business Solutions" my job consisted of Project Management / participation in large and small infrastructure projects, as well as sparring partner in connection with the overall design and vision for SimCorp's IT architecture.

Endorsement from LinkedIn

1. *"I highly recommend him as one of the most technological and focused employees I have ever managed. He is always up for the challenge and has great execution capabilities and a deep inside into Microsoft technologies. Furthermore, he is highly appreciated by his colleagues and a good team worker as well as a good project manager."*
2. *"I've been working with him for nearly 9 years. He is one the most positive, enthusiastic and pro-active guys I've ever been working with in my IT career. His professional attitude and level of knowledge is absolutely remarkable. He simply gets the job done! - whatever it is. I would work with him again any day!"*

2006 - 2007 Manager for IT Operations, Copenhagen

SimCorp - manager for "IT Operations", I managed 8 Senior IT Consultants, responsible for daily operations of the company's IT systems including "Change / Problem Management" and projects with connection IT operation.

Endorsement from LinkedIn

"I worked with him from his started as a trainee and had the opportunity to watch him evolve into a really good technician. He's a quick learner and has a professional approach towards his job. I enjoyed working with him very much."

2003 - 2006 Senior IT Consultant, Copenhagen

SimCorp - Senior IT Consultant with responsibility for what was called "Citrix / Front Office". Besides Operational tasks within "Citrix / Front Office", I participated in IT projects.

Area of responsibility:

- Image deployment (Server/Client)
- Software deployment/repacking
- GPO management (Server/Client)
- Hardware (Server/Client)

Projects:

- Centralization / consolidation of IT infrastructure in subsidiaries – using Microsoft Virtual Server as the platform
- Implementing Microsoft Operations Manager 2005 (MOM)
- Reviewing the company's hardware supplier strategy.

Endorsement from LinkedIn

"I really appreciate him as a human being and as a working colleague. He is a very nice person with a good personality. He is also a very skilled and professional IT specialist. I can recommend him to anybody. And I'm really pleased to work with him."

2000 - 2003 IT consultant, Copenhagen

SimCorp - IT Consultant. I was part of a 2nd line support team called "Citrix / Front Office". Besides Operational tasks within "Citrix / Front Office", I participated in IT projects such as:

- Client upgrade, Windows 2000/98 to XP
- Deployment of Office/business applications.

1997 – 2000 Trainee, Copenhagen

Employed at SimCorp as a trainee where I was a part of the HelpDesk / Support function - responsible for 1st line tasks such as:

- Hardware replacement
- Troubleshooting applications
- Setting up PCs, etc.

Education

1995 - 2000 A degree in IT (Data Technician), Ballerup Technical

Courses and certifications

- Leading SAFe 4.0 with Certification, SAFe® Agilist (SA) - Leading the Lean-Agile Software Enterprise with the Scaled Agile Framework®

Full CV – Curriculum Vitae

This course teaches the Lean-Agile principles and practices of the Scaled Agile Framework® (SAFe®). how to execute and release value through Agile Release Trains, how to build an Agile Portfolio, and how to lead a Lean-Agile transformation at enterprise scale. Understand the Lean-Agile mindset and how to apply the principles and practices of SAFe to support Agile teams, programs, program portfolio management, and to coordinate large Value Streams.

- Project Academy (PMI), Implement Consulting Group
Module 1 (Project Tools and Techniques)
Module 2 (Project Leadership)
- Relevant Project Management courses and seminars and part of Project management and Agile project management working groups.
- Building the IT Business Case, Dansk IT
- PM Advanced, SimCorp/WorkZ
- Projektleder med gennemslagskraft, MBK (Project Management)
- Presentation Skills, MBK
- PMI Basics Training, SimCorp/PM Professional
- Microsoft TechEd EMEA IT Professionals 2008, Barcelona
- Unisys Future Matters 2008, Stockholm
- Unisys Selling RTI Solutions, Amsterdam
- Citrix iForum 2007, Las Vegas
- Den ny Leder, Center for Ledelse (DNL 20E) (Leadership)
- Den nyudnævnte leder, Lederne (Leadership)
- Microsoft Management Summit 2007, San Diego (MMS 2007)
- Microsoft Management Summit 2006, San Diego (MMS 2006)
- Citrix Presentation Server 4.0 Admin (CTX-1256AI)
- Microsoft Management Summit 2005, Las Vegas (MMS 2005)
- Planning and Deploying SMS 2003, Azlan (2597B)
- Tivoli Workload Scheduler Admin, London (TM33GB)
- Tivoli Workload Scheduler Scheduling and Operations (TX30DK)
- Advanced Repacking with Wise Package Studio, New York
- Managing SMS 2003, Azlan (2596B)
- Microsoft TechEd 2004, Amsterdam
- Repacking with Wise Package Studio, New York

Language skills

- Danish (Native language)
- English